



P. O. BOX 484  
WAREHAM, MA  
02571

"Wareham Village Association is a non-profit organization; a collection of enthusiastic individuals who want to bring business and residential communities together to form a village center in the downtown area. The intent of the Wareham Village Association is to re-establish a sense of community by developing and defining a character for downtown. This character is created by the encouragement, promotion and establishment of successful businesses. our objective is to build a foundation for underdeveloped potential to be fulfilled. Our strength is in the unity of our efforts and ideas."

## 14th Annual Swan Festival VENDOR REGISTRATION FORM

The undersigned hereby requests to participate in the Wareham Village Association's Swan Festival to be held Saturday, July 10, 2010 in Wareham Center, Merchants Way, 10 AM to 3 PM. (Severe Weather Date: Sunday, July 11)

1. Company or Organization: \_\_\_\_\_

2. Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

3. Contact Name(s): \_\_\_\_\_

4. Telephone #: \_\_\_\_\_ FAX: \_\_\_\_\_

Cell phone # (for festival weekend):  
\_\_\_\_\_

5. Email Address: \_\_\_\_\_

6. Please include two 4 x 6 photographs, one a photo of your work and the other a photo of your display. Please check one:

- Craft     Product     Service     Food

Description of craft, product or service being sold and the price range of goods being sold:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please specifically describe the type of food you will offer. If you need additional room please continue on the back of this sheet. Please note if items are not noted on this registration form, the WVA reserves the right to ask that they not be sold at the festival. No exceptions.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Describe booth set up: (tent, canopy, mobile contained)  
Court spaces are generally 10'x10"- do you need additional space?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. It is the responsibility of the vendors to acquire ALL necessary permits for their participation in the event prior to the day of the festival. Please be aware that the Town of Wareham has its own permitting requirements that you must adhere to, that the WVA does not dictate. The Wareham Board of Health, applications available

online at, [www.wareham.ma](http://www.wareham.ma) or 508.291.3100 ext 3197 and the Wareham Fire Department, 508.295.8160 can assist with this process. All vendors with food will need health permits.

8. Vendors are responsible for providing their own tables, tents, canopies, etc. Please note that all exhibitor tables must be covered with a clean white, pressed tablecloth.
9. Vendors must remain until 3:00 PM with booths intact. FOR YOUR SAFETY AND THAT OF OUR GUESTS YOU ARE NOT ALLOWED TO BRING VEHICLES INTO THE AREA UNTIL YOU ARE NOTIFIED BY YOUR COURT SUPERVISORS.
10. Please include a business card and/or any information that could be used in our advertising campaign for the Swan Festival.
11. Please include a copy of your non-profit 501-c3 certificate if you are a non-profit organization.

#### 2010 VENDOR FEES

Non-Food Vendors	Food Vendors
\$ 100.00 For Profit Organizations	\$125.00 For Profit Participants
\$ 100.00 Non-Profit Participants (Item 12)	\$125.00 Non-Profit Participants (Item 12)

All Application materials are due no later than April 30, 2010  
*(Late applications will only be considered if space permits. Late applicants may not be listed in advertising brochures).*

Mail this completed application, along with a non-refundable check made out to:

Wareham Village Association  
Swan Festival Committee  
P.O. Box 484  
Wareham, MA 02571

Once your application has been received and processed, we will send you a notification of your approval or denial to the event. You will receive a packet in the mail closer to the date of the event, with all of the information you will need for July 10<sup>th</sup>.

If you have any questions, you may contact the Court Supervisor below or the WVA hotline at 508-291-3677.

#### 2010 SWAN FESTIVAL SUPERVISORS

GENERAL INFORMATION:	Jackie Lindsey, <a href="mailto:jackielindsey@comcast.net">jackielindsey@comcast.net</a>
EXHIBITORS COURT:	Kristen Willard, <a href="mailto:Kristen.Willard@TDBanknorth.com">Kristen.Willard@TDBanknorth.com</a> Jessica Blackledge, <a href="mailto:Jessica.Blackledge@TDBanknorth.com">Jessica.Blackledge@TDBanknorth.com</a>
FOOD COURT:	Kim Houdlette, <a href="mailto:khoudlette@admakepeace.com">khoudlette@admakepeace.com</a> ;
NON-PROFIT COURT:	Kristen Willard, <a href="mailto:Kristen.Willard@TDBanknorth.com">Kristen.Willard@TDBanknorth.com</a>
CHILDREN'S COURT:	Eileen Scully, <a href="mailto:EileenLPC@aol.com">EileenLPC@aol.com</a>
CHILDREN'S DANCE:	Danielle Lopes, <a href="mailto:Adagio1@verizon.net">Adagio1@verizon.net</a>
ENTERTAINMENT:	Jackie Lindsey, <a href="mailto:jackielindsey@comcast.net">jackielindsey@comcast.net</a>

# 2010 Swan Festival

## General Information Sheet

The Wareham Village Association is proud to return the Swan Festival to downtown Wareham this year! Preparation for the Fourteenth Annual Swan Festival is underway! This year we are back along the shores of the Wareham River, on beautiful Merchant's Way. This year's event will be held on:

**Saturday, July 10, 2010 from 10 a.m. – 3 p.m.**

Severe Weather date is Sunday, July 11, 2010.

We are also working closely with the Cape Cod Region Chamber of Commerce to promote the event. Please note the court supervisors listed below. Feel free to contact them with any questions or concerns.

### EVENT RULES and REGULATIONS

It is the sole responsibility of the Exhibitor to meet the requirements set forth by the local governing agencies, including but not limited to, Wareham Fire, Wareham Police, and Board of Health & Inspectional Services.

Booths must be opened and operating by 9:30 am the morning of the festival for inspection.

Please be prepared for inclement or windy weather.

Application deadline is April 30, 2010; "Swan Dollar" deadline is April 1, 2010.

Review, sign and return Hold Harmless Agreement with your application and fee.

No exhibitor may use the Swan Festival name or the Swan Festival logo without the prior approval of the Swan Festival Committee.

Exhibitors will not be allowed to nail, screw, or otherwise attach anything to, trees, doors, pavement, etc.

All trash must be placed in the nearest trash container.

No alcoholic beverages or drugs will be permitted.

All exhibitors must be open at all times stated in the Registration Form and listed above for Inspections.

The Swan Festival Committee and any local governing agency, reserves the right to remove anyone not complying with these rules. No refund will be given to exhibitors requested to leave due to their non-compliance.

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# 10 swan dollars

## Register early!

Return your registration form by April 1, 2010, with this coupon  
and save \$10 off your registration fee!

Together we build a village

**2010 WAREHAM VILLAGE ASSOCIATION  
ANNUAL SWAN FESTIVAL  
HOLD HARMLESS AGREEMENT**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_

By executing this agreement, the undersigned agree(s) for himself, herself, itself and its/their successors, heirs and assigns that participation in the Wareham Village Association Swan Festival, as described herein, shall be at the risk of the undersigned, and that the undersigned hereby releases and forever discharges and expressly agrees to indemnify and hold harmless the WAREHAM VILLAGE ASSOCIATION, INC., the SWAN FESTIVAL, the TOWN OF WAREHAM, and the officers, directors, employees, agents and members of either organization, together with their successors and assigns of and from all debts, demands, actions, causes of action, suits, dues, sum and sums of money, accounts, reckonings, bonds, specialties, covenants, contracts, controversies, agreements, promises, doings, omissions, variances, extents, execution and liabilities whatsoever including, without limiting the generality of the foregoing, claims for contribution, exoneration or indemnity, or any other thing whatsoever which might arise from the undersigned participation in the Wareham Village Association Swan Festival.

The undersigned acknowledges that he/she has read and understood the foregoing, and that he/she has been advised to consult with an attorney if he/she has any questions and further acknowledges that he/she must abide by all the RULES of the Wareham Village Association Swan Festival.

**RULES:** It is the sole responsibility of the Exhibitor to meet the requirements set forth by the local governing agencies, including but not limited to, Wareham Fire, Wareham Police, Board of Health, & Inspectional Services. No exhibitor may use the Swan Festival name or the Swan Festival logo without the prior approval of the Swan Festival Committee. Exhibitors will not be allowed to nail, screw, or otherwise attach anything to, trees, doors, pavement, etc. All trash must be placed in the nearest trash container. No alcoholic beverages or drugs will be permitted. All exhibitors must be open and operating at 100% by 10 AM TO 3 PM. The Swan Festival Committee and any local governing agency, reserves the right to remove anyone not complying with these rules. No refund will be given to exhibitors requested to leave due to their non-compliance.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Tax ID#: \_\_\_\_\_  
(If Corporation)